Accessible Wells – Simplified Reasonable Access Audit Checklist

Can I get to the building?	Yes / No / N/A	Observations
Are the approach surfaces suitably textured, level and wide and is the approach free from obstacles?		
Are alternative suitable approaches clearly signed e.g. with the International Symbol of Access?		
Where car parking is provided, are there sufficient disabled bays of suitable width located near to the entrance?		
Can I access the premises or service?	**Yes / No / N/A**	**Observations**
Is the access level?		
Can the door be opened easily?		
Where access is difficult is an assistance call button provided and signed with the International Symbol of Access?		
If reasonable, is an access ramp provided, of a suitable width, with upturned edges and with a slip-resistant surface?		
Is the door wide enough for a wheelchair (Minimum 800mm)?		
Am I comfortable in the building?	**Yes / No / N/A**	**Observations**
Are surfaces suitable?		
Are pathways negotiable e.g. between displays or seats?		
Is there clear signage to facilities?		
If it is reasonable to do so, have toilet facilities been adapted for disabled use?		
In Hospitality environments:	**Yes / No / N/A**	**Observations**
Are seats suitable e.g. some have armrests?		
Are tables suitable e.g. a wheelchair can be pushed right up to some of the tables?		
Are some tables prioritised for people with access difficulties?		
Are menus available in large print or on a Menu Reader App?		
Where it is not reasonable to install an accessible toilet do staff know to where they can direct people?		
Is the business "Accessibility Conscious"	**Yes / No / N/A**	**Observations**
Do management appear to understand their customer facing responsibilities under the Equality Act 2010?		
Have staff been trained to ensure the business remains Accessibility Conscious?		

This simplified audit is inspired by and derived from the Access checklists developed by the Royal Institute of British Architects