4.1.1 IP6 Ensure compliance with pavement licences Version August 2024

Purpose			
Ensure pavements remain passable for mobility aid users			
Outcomes			
• Café owners comply fully with their pavement licence conditions • People satisfied that cafes place tables and chairs in a considerate way			
Benefits			
• Avoidance of trip hazards and potential injury (especially for sight impaired) • Disabled people enjoy safe unencumbered passage past cafe frontages • Improved reputation for Wells as a caring city • Increased acceptance of Wells café culture			
Methods			
• Understand regulations relating to issue of pavement licences • Influence application process to ensure needs of disabled people are fully recognised in light of circumstances on the ground (not just generic guidelines) • Understand conditions relating to every licence issued • Educate licence owners about the reasons for good practice and compliance			
Leaders	**Team members**		
Lead manager: Disabled lead:	• Name1 • Name2 • Name3		
Actions identified		**Target date**	**RAG Status**
1. Research pavement licence regulation process and general regulations/requirements			
2. Identify responsible parties in the application and compliance process			
3. Obtain a copy of every pavement licence issued in Wells			
4. Evaluate the extent of current compliance with pavement licence conditions			
5. Identify accessibility issues relating to non-compliance			
6. Communicate with pavement licence holders to encourage compliance and good practice			
7. Prepare a high level report to present to Steering Group, summarising findings and making recommendations			
8.			
9.			
10.			